

Masthead Logo

ILA/ACRL Minutes and Reports

12-7-2007

ILA/ACRL Executive Board Minutes, December 07, 2007

Association of College and Research Libraries. Iowa Chapter

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ILA/ACRL Executive Board Meeting

December 7, 2007, 10:30 a.m.

St. Ambrose University Library

Media Program Room

Present: Jane Campagna, Brett Cloyd, Jean Donham, Ryan Gjerde, Mary Heinzman, Kate Hess,

Karen Goodell, Anne Marie Gruber, James O’Gorman, Cassie Moon, Kris Stacy-Bates, Duncan Stewart, Rebecca Stuhr

Meeting called to order: 10:32am. Heinzman thanked Donham for all her hard work during the year.

Approval of the minutes

Donham moved to approve Executive Board minutes from October 10, 2007. Campagna seconded. Minutes were approved with corrections.

Treasurer’s Report As of 10/31/07

ILA Balance 1/1/07 \$ 1,393.51

Dues \$ 925.00

Spring Meeting Receipts/Other \$ 7,016.00

Total Funds Available \$ 9,334.51

Less expenses to date \$ 4,282.65

ILA Balance \$ 5,051.86

National account balance \$154.00

Committee and Chapter ACRL Representative Reports

- Spring Conference: Cloyd reported:
 - Planning continues for the March 3 conference at St. Ambrose. Speaker Dr. Ibarra has accepted. Social will take place on Sunday evening. Conference will be held regardless of weather.
 - Programming designed for support personnel, particularly issues of transition from support staff to professional staff and support staff serving in “front line” roles.
 - Katie Dunn has accepted a position out of state. Brett Cloyd will recommend replacement for committee to help future conference planning be smooth.
- Directory: Stacy-Bates reported:

- She is updating chair description for organizational manual, and proposed that the printed membership list be based on end of calendar year list plus updates as time allows.
- Members discussed need for print directory. Could ask members for preferences print or online. Committee could discuss at March business meeting. Could reduce number printed.
- Katie Dunn will need to be replaced.
- Fall Program: Heinzman reported:
 - Amy Paulus is the new chair.
 - Ideas so far: Continue consortium discussions. Legal liability at reference desk, leadership co-sponsored by LAMA, working with SLA. Looking into pre-conference. Moon suggested continuing support staff theme. If you have additional ideas, contact Paulus.
 - Consortia:
 - Heinzman has been in discussion with Mary Wegner regarding consortia & State Library's role. Wegner is recommending choosing a narrow focus first. Heinzman is considering calling meeting for eastern part of state to discuss. Nancy Baker has expressed interest. Stewart: "Blessing" from ILA or sponsorship by ILA-ACRL is important.
 - Campagna moved that ILA-ACRL supports further investigation of consortial relationships by empowering Heinzman to continue discussion in formal meeting in cooperation with State Library, beginning by targeting academic libraries but open to all types. Stewart seconded. Motion carried unanimously.
- Awards: Stuhr reported:
 - There was 1 submission for the Scholarship Award, the winner of which will be announced at Spring Conference. Please encourage submissions. Deadline will be extended to Jan. 15.
 - Entering individuals must be members at time of submission.
 - The 2008 committee will consider awards submissions (rather than 2007 committee).
- Membership: Heinzman reported on behalf of Betsy Gardner:
 - As of December 6, 2007, we had 186 members. In December of 2006 we had 217 members. We are down 31 members, about 14%. Of the 69 members who didn't renew

in 2007, 30 were from non-academic institutions and 3 were institutional members. We had 38 first time members in 2007.

- 136 people entered the drawing at ILA. Kay Eliot won first prize and Judy Behm won the second prize. The three third prizes disappeared before the drawing and so were not awarded.
- The membership committee section of the organizational manual has been updated on the website.
- A copy of the year end list has been sent to Laurie Hews for inclusion in the archives.
- Electronic Communications: Gjerde reported:
 - He has worked with Hess on newsletter format updates. Encourages group to create website account and to continue to send updates for organizational manual.
 - Membership list is only portion that is password-protected.
 - Considering other organizational ideas for front page, such as blog format, which could have RSS capability.
- Newsletter: Hess reported:
 - Veronica McCasey is no longer on newsletter committee.
 - Publication of the March newsletter will be delayed until after conference.
 - Gjerde suggested that the newsletter could morph into blog. Gjerde & Hess will explore this possibility, with goal of having update for the spring conference.
 - Donham reported that architect Kaufman & Myer expressed interest in advertising in newsletter and no precedent exists for this. This potentially opens door for need to solicit/policy concerns, revenue possibly not vital for time commitment required. Advertising requests will be referred to ILA.
- Nominating: Heinzman reported:
 - There were 80 ballots returned. Cloyd, Gruber, and Babcock-Mashek were elected.
 - Rachel Crowley (Chapters Council Rep.) will be unable to continue her position. There are currently openings on Spring Conference, Directory, & Newsletter committees also. Contact Heinzman with suggestions.
- ACRL Legislative Network Chapter Representative:
 - James O’Gordon is taking over from John Goodin as Rep. No report.
- ACRL Chapters Council Representative:

- Rachel Crowley is current Rep. but will be vacating position. No report.
- Mentoring: Moon reported:
 - There was a committee meeting on November 29 at Grinnell
 - The committee plans to start publicizing mentoring program for new librarians in March, with goal to offer training and match pairs in October to allow face-to-face meeting at ILA.
 - Immediate task to submit proposal for conference program.
 - Day-long summer support staff workshop proposed to be held at DMACC. Date TBA, possibly late July.
 - Proposed afternoon sessions: technology in workflow, supervisory skills, search strategies/tools, panel of MLS programs
 - Breakout sessions for public/technical services to discuss trends
- Other Business:
 - Viewed spring conference facilities
 - See distributed ILA-ACRL calendar for 2008 for upcoming meetings & conferences.
- Next board meeting:
 - Friday, January 25, 2008 at 10:30am at St. Ambrose University.

Meeting adjourned.

Respectfully submitted,

Anne Marie Gruber

ILA-ACRL Secretary/Treasurer, 2008

University of Dubuque